



**Government College of Engineering, Aurangabad**  
**Academic Schedule for First year ME & MCA Postgraduate Programs 2017-2018**

**Semester- I**

**GECA/ACAD/PG/2017/469**

**Date: 03.08.2017**

Sr. No.	Activity	Date / Duration
<b>I. ACADEMIC SESSION: 01/08/2017 to 30/11/2017</b>		
1	Instruction Starts, Principals Address (Beginning of Semester-I)	<b>07<sup>th</sup> August 2017</b>
2	First Attendance Review, Academic Audit & Review	<b>06<sup>th</sup> September 2017</b>
3	Second Attendance Review, Academic Audit & Review	<b>06<sup>th</sup> October 2017</b>
4	Mid semester Class Test - I	<b>To be finalized by respective departments and displayed well in advanced.</b>
5	Submission of Class Test Marks to CoE for Course Coordinators	<b>After Three days of Last Class Test Paper</b>
6	Week for Conducting Technical Activities	<b>23-25 Sept. 2017</b>
7	Last Date of Instruction	<b>24<sup>th</sup> November 2017</b>
8	Provisional Detention List	<b>22<sup>nd</sup> November 2017</b>
9	Final Detention List	<b>23<sup>rd</sup> November 2017</b>
10	Term End	<b>24<sup>th</sup> November 2017</b>
Note: Class Tests shall start at 10.30AM - 11.30 AM and 1.30 PM - 2.30 PM (Two papers daily). The classes should resume immediately after the last class test as per the schedule.		
<b>II. END SEMESTER EXAM SESSION:</b>		
12	Submission of Term Work/TA Marks to CoE	<b>28<sup>th</sup> November 2017</b>
13	Practical/Vivavoce/Seminar	<b>Course coordinator to finalize dates</b>
14	End Semester Examination Schedule (Theory)	<b>27<sup>th</sup> November to 08<sup>th</sup> December 2017</b>
15	ESE Results Declaration	<b>12<sup>th</sup> December 2017</b>
16	Last date for applying for rechecking of ESE	<b>16<sup>th</sup> December 2017</b>
17	Result declaration after rechecking	<b>20<sup>th</sup> December 2017</b>
<b>III. RE-END SEMESTER EXAM SESSION:</b>		
18	Re-ESE Schedule	<b>15<sup>th</sup> January to 20<sup>th</sup> January 2018</b>
19	Result Declaration of Re-ESE	<b>23<sup>rd</sup> January 2018</b>
20	Last date for applying for rechecking of Re-ESE	<b>25<sup>th</sup> January 2018</b>
21	Result declaration after rechecking of Re-ESE	<b>30<sup>th</sup> January 2018</b>
22	<b>Winter Vacation Period for Students (For Faculty As per departmental convenience)</b>	<b>After last day of ESE to 31<sup>st</sup> December 2017</b>
23	Instructions Start (Beginning of Semester - II)	<b>1<sup>st</sup> January 2018</b>

**Important Notes :**

1. Attendance in classes is mandatory from the very beginning of the semester.
2. All the departments are requested to strictly adhere to the above schedule.
3. Industrial visits shall be scheduled, as far as possible, on Saturdays/Sundays/holidays, with a due intimation to the other concerned faculty members of that class.
4. Saturdays and public holidays may be used to conduct Mid-semester and End Semester Examinations. Sundays may preferably be excluded while scheduling academic activities.
5. The department will be responsible for conducting academic activity within specified term period. If academic activities are not completed use of Saturdays/Sundays and public holidays is recommended. The term will not be extended under any circumstances.
6. A schedule of compensatory classes against unengaged classes shall be displayed and conducted at departmental level.

  
**(Dr. S.S. Jamkar)**

**Dean (Academics PG)**

  
**(Dr. P. B. Murnal)**

**Principal**

## Special Instructions:

1	7 <sup>th</sup> August 2017	College reopens, Display of Class time tables in departments Notice boards and Website <a href="http://geca.ac.in">http://geca.ac.in</a> . Issue of time table to faculty and lab assistants Submission of course plan by all faculty to program coordinator, website, Dean Academic and Principal
2	7 <sup>th</sup> & 8 <sup>th</sup> August 2017	Commencement of class work, Introduction of the curriculum to the students including assessment pattern for every subject by the course coordinators
3	06 <sup>th</sup> September 2017	Monthly attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians
4	06 <sup>th</sup> October 2017	Monthly attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians
6	Third week of October 2017	Departmental parent meeting
7	Semester Activities	<p>Following activities needs to be conducted by the department during the semester</p> <ol style="list-style-type: none"> <li>1. Class wise students meet with departmental Head/Principal</li> <li>2. Meeting of students group with mentor/class teacher</li> <li>3. Meeting of class representatives with the Head of the Department regarding academic progress(monthly)</li> <li>4. Faculty feedback at the end of the course</li> <li>5. Course end survey</li> <li>6. Meeting about grievances of the students with faculty, Head and Principal at the respective departments</li> <li>7. Minutes of meeting to be prepared and published on institute website</li> <li>8. Departmental Alumni meet</li> <li>9. Calculations of Attainment of Course and Program outcomes</li> </ol>
8	BoS & Academic Council Meetings	<p>Board of Studies meeting – I : 1<sup>st</sup> Week of December Sending Proposals to Dean Academics PG and Registrar Academic : 2<sup>nd</sup> Week of December No proposal will be accepted after due date Academic Council Meeting – I : Last week of December Board of Studies meeting – II : 2<sup>nd</sup> week of April Sending Proposals to Dean Academics PG and Registrar Academic : 3<sup>rd</sup> Week of April No proposal will be accepted after due date Academic Council Meeting – II : Last week of April</p>



(Dr. S.S. Jamkar)  
Dean (Academics PG)



(Dr. P. B. Murnal)  
Principal