



**Government College of Engineering**  
Station Road, Osmanpura, Aurangabad – 431 005

Phone : (0240) 2366101,2366110,111  
E-Mail – principalgeca@yahoo.com

Fax : (0240) 2332835  
Web – <http://www.geca.ac.in>

No. GECA/Exam Cell/2019-20/ **1457**  
To,

Date **25 APR 2019**

GECA Notice Board / GECA WEBSITE

**Subject :- Quotation for Supply of Exam Cell Stationery Item**

Dear Sir, You are requested to send your competitive quotations for the supply of the following items subject to the following conditions.

**Terms & Conditions –**

- 1 Rates quoted should be FOR AURANGABAD or free delivery at the Institute inclusive of all lead and Lift.
- 2 Detailed specifications of the articles you intend to supply should be given. If not according to the specification, laid down here under.
- 3.The material should be supplied within (07) days from the date of order. List of material is given below.
- 4.The earliest delivery period should be quoted if you cannot supply within the period mentioned above.
- 5.Quotation should be in sealed cover and superscripted as “**Quotations for Exam Cell**”  
Due on : 03 -05-2019, at 5 P.M.
- 6.Quotation should be valid for six months.
- 7.Right to reject any or all quotations are reserved with the under signed.
- 8.Rates quoted must be inclusive of All applicable Taxes.
- 9. Delivery of the material will be carried out free of cost at our institute in Exam Cell Department by the supplier**
10. No advance shall be paid and No part payment shall be made.
- 11.Detail Specification including make of material should be mentioned in Quotation. If the quoted Item/Peripheral is available with you in different brands/makes, the rates should be mentioned separately brand wise/specification wise. **If the Make/Brand/Manufacturer name is not mentioned in the quotation will be rejected without giving any information to the supplier.**
- 12.In case of Consumable, Stationary and other miscellaneous items the material will be inspected by the concerned department. If the material found correct subject to the required specifications bill will be passed, otherwise returned as it is at your cost.
- 13.Quotation not complying with the above conditions and incomplete once will not be considered

| Sr. No. | Item with Specifications              | Approx. Qty | Remarks |
|---------|---------------------------------------|-------------|---------|
| 01      | A-4 Xerox Ream 75 GSM Make : B2B only | 100 Nos.    |         |
| 02      | A-3 Xerox Ream 75 GSM Make : B2B only | 20 Nos.     |         |
| 03      | Fevi Stick Glue Stick 15 Grams        | 05 Box      |         |
| 04      | Red Ball Pen Make : Fine Grip         | 200 Nos.    |         |
| 05      | Blue Ball Pen Make : Fine Grip        | 50 Nos.     |         |
| 06      | Kangaro Stapler HD-10                 | 20 Nos.     |         |
| 07      | Sketch Pen Mix Colour                 | 20 Packet   |         |
| 08      | Pencil Natraj                         | 10 Packet   |         |
| 09      | Correction Pen/ Whitner Pen           | 10Nos.      |         |
| 10      | White Cello Tape 1” inch Medium Size  | 100 Nos.    |         |
| 11      | Flab                                  | 10 Pocket   |         |
| 12      | Violet Ball Pen                       | 25 Nos.     |         |
| 13      | Cutter Medium Size                    | 20 Nos.     |         |

Yours faithfully

Controller of Examination  
Govt. College of Engineering Aurangabad