



# GOVERNMENT COLLEGE OF ENGINEERING, AURANGABAD

(An autonomous Institute of Government of Maharashtra)

Railway Station Road, Osmanpura Aurangabad - 431 005 Phone

0240-2366350,349

email: [coe@gcca.ac.in](mailto:coe@gcca.ac.in)

Office of the Controller of Examination

GECA/CoE/Exam/Open House/ 002

Date: 02/01/2024


## Notice

All the First year students are hereby informed that the Open House for End Semester Examination December-2023 UG ,PG(FT/PT) and MCA will be scheduled as given below

Sr. No.	Class	Date	Time	Venue
1	First year Mechanical, Civil, Electrical, Engg.	08/01/2024	3:30pm to 5:00 pm	Class Room No 1,2,3
2	First Year, E&Tc, CSE, IT Engg.	08/01/2024	3:30pm to 5:00 pm	Class Room No 4,5,6
3	First Year M.Tech all branches, First year MCA, BE Part Time and ME Part Time	08/01/2024	3:30pm to 5:00 pm	Respective department

- While coming for open house students should not carry any Mobile Phone or Camera in the hall
- Students should not carry pen or pencil with them.
- Students must carry their Identity card with them.
- Students must report as per above schedule in time

There will be No Rechecking of Answer Sheets as per the Academic Council Decision.

  
Controller of Examinations  
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Students should submit the grievances (if any) to Departmental Academic Appeals Board (**DAAB**) Committee after the verifying the answer sheet in Open House.

After open house completed grievances will not be considered.

#### **COMMITTEES / FUNCTIONARIES:**

The following committees shall be constituted common for the various degree Programs:

#### ***Departmental Academic Appeals Board (DAAB):***

##### **Constitution:**

- |     |   |               |
|-----|---|---------------|
| (a) | Program Coordinator of the teaching/parent Dept.....                | Chairman      |
| (b) | Three faculty members   | ...Members    |
| (c) | One faculty from outside the Department<br>nominated by Principal   | ... Member    |
| (d) | Faculty Advisor(s) of the Class from where the<br>Appeal originates | ... Member(s) |

##### **Note:**

There shall be one DAAB for every department.

The Chairman may co-opt and/or invite more members.

Depending on the prevailing circumstances, a Senior faculty of the Department, nominated by the Principal, shall act as Chair person instead of Head of the Department.

If the concerned Co-ordinator is a member of DAAB then he/ she shall keep himself out of the Board during deliberations.

##### ***Functions:***

- i. To receive grievance/ complaints in writing from the students regarding anomaly in award of grades due to bias, victimization, erratic evaluation, etc. and redress the complaints.
- n. To interact with the concerned course Co-ordinator and the student separately before taking the decision.
- m. The decision of the DAAB will be based on simple majority.
- iv. The recommendations of the DAAB shall be communicated to the Dean (Academic) and Principal for further appropriate action if required.