

ANKURGECA

AnkurGECA INCUBATION CENTRE FOUNDATION (AICF)

Licence under section 8 (1) of the Companies Act, 2013

[Pursuant to rule 20 the Companies (Incorporation) Rules, 2014]

Supported by

Govt. College of Engineering, Aurangabad

(An Autonomous institute of Government of Maharashtra)

PAN: AASCA8970G

Section 8 Licence No.: 116741

TAN: NSKA10686E



ENTREPRENEURSHIP
Development Cell

INVITATION FOR QUOTATION

No. AnkurGECA/Store/20-21/ 41

Date: 29/12/2020

To

GECA Website/Notice Board

AICF Website/Notice Board

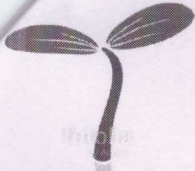
Subject: Invitation for Quotations for Book keeping, ITR Filing and company secretarial work of AnkurGECA Incubation Centre Foundation for FY 2020-21

Dear Madam/Sir,

1. You are requested to send your competitive quotations for the statutory audit work of AnkurGECA Incubation Centre Foundation for FY 2020-21 with details of work given as-

Sr. No.	Brief Description	Period	Place of Audit
1	Book keeping of FY 20-21	For FY 2020-21	AICF office, Govt. College of Engineering Aurangabad 431136.
2	ITR of FY 20-21		
3	Secretarial compliances of FY 20-21		
4	ROC updates FY 20-21		
5	Pending Secretarial compliances of FY 19-20	For FY 2019-20	
6	Pending ROC updates FY 19-20		

2. AnkurGECA Incubation Center Foundation (AICF), is a section 8 company registered under the support of Government College of Engineering Aurangabad. AICF is startup Incubator intends to support innovative project to convert them into sustainable venture through incubation facilities/services for which this invitation for quotation is issued.
3. Detailed specifications of the work/services you intended to supply should be given and also mention your additional complementary services/benefits.
4. Quotation,
 - 4.1. The contract shall be for the fill quantity as described
 - 4.2. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - 4.3. All duties and other levies payable by the supplier under the contract shall be included in the unit price.
 - 4.4. Rates quoted must be inclusive of all applicable taxes.
 - 4.5. The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - 4.6. The prices should be quoted in Indian rupees only.



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5. Each bidder shall submit only one quotation.
6. The bidder must have **experience of at least 5 years or more** in Book keeping, ITR Filing and company secretarial work.
7. Quotation should remain valid for period of 30 days after the last date of quotation submission.
8. Evaluation of quotations
The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
 - 8.1. Are properly signed; and
 - 8.2. Confirm to the terms and conditions, and specifications.
9. The Quotations would be evaluated for all items together.
10. Award of Contract:
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 10.1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - 10.2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
11. The payment shall be made in Indian rupees as follows: after completion of work.
12. The work/services should be completely delivered before May 2021.
13. You are requested to provide your offer latest by **17:00 hours on 04-Jan-2021 (Monday)**.
14. Sealed quotation should be submitted/ delivered at the address mentioned below, Principal, Govt. College of Engineering, Station road, Osmanpura, Aurangabad, 431005 Superscripted as '**Quotation for AnkurGECA Incubation Centre Foundation (AICF) Due date 04/01/2021**'.
15. We look forward to receiving your quotation and thank you for your interest in this project.

Director, AICF

Director / Principal
Ankurgeca Incubation Centre Foundation (AICF)
Govt. College of Engineering
Aurangabad.

Copy to-

1. Administrative officer GECA
2. Website coordinator GECA
3. Incubation Manager AICF